

PROPOSAL TO PROVIDE LAND SURVEYING SERVICES
G. Fred Perry - Engineering and Land Surveying
Arbuckle, California



July 27, 2021

Client: JOHN & JANE DOE
1000 MAIN STREET
ANYWHERE, CA 95000
John.doe@gmail.com
530-200-1000

RE: Preliminary Boundary Investigation and Parcel Delineation, Monumentation and Recording via the Record of Survey process for the subject parcel: 1000 Main Street, Anywhere, CA, 95000, Assessor's Parcel Number: 010-100-010 of the Everywhere County Assessor's Office.

John and Jane Doe:

Thank you for the opportunity to provide professional services associated with the above referenced project. All work performed will be under the direct supervision of G. Fred Perry, RCE #30765 licensed Civil Engineer and authorized to practice land surveying in the State of California, henceforth referred to as "Surveyor".

You have requested that a survey be performed to determine and monument the subject property referenced above. I have determined that a Record of Survey will be required. Please refer to the following Scope of Services, and Fee and Services Agreement, attached below.

If you would like to proceed with the services described below, please indicate so by signing on page 4, and returning this Proposal to my office. Scheduling the work can begin upon receipt of this signed proposal. If you have any questions, please do not hesitate to call.

Thank you,

G. Fred Perry, RCE 30765
530-902-5249
fredperry@gpsengr.com

SCOPE OF SERVICES

Preliminary Property Boundary Investigation - A preliminary Property Boundary Investigation will be performed per the outline below. No property boundary monumentation is proposed to be set by this Preliminary Property Boundary Investigation.

1. Perform Initial Land Records Research.
 - a. Review relevant deeds and other recorded documents for each subject parcel.
 - b. Review relevant deeds and other recorded documents for each adjoining parcel, and any parcel referenced in the subject parcel's property description.
 - c. Review County filed and/or recorded survey maps and other relevant data.
 - d. Review any other documentation furnished by the client or other interested parties that may bear upon the location of the subject parcel's boundary.
2. Perform Initial on-site Corner and Monument Search.
 - a. Perform on-site field investigation to search for property corner monuments and other monumentation that will be required to locate the subject parcel's boundary.
 - b. If needed, review with Client the Preliminary Property Boundary Investigation.
 - c. Perform additional research and/or on-site field work in respond to concerns or comments from the client as required within the scope of work and as allowed by State Regulations.
 - d. Proceed with Property Boundary Delineation and Monumentation

Parcel Delineation, Monumentation & Recordation via the Record of Survey process – Proceed with the preparation of Record of Survey per the outline listed below.

1. On-site measurement of found monumentation and determination of property boundary lines.
 - a. In conformance with accepted practices of Land Surveying locate found monumentation in relation to recorded maps and other reference datums as applicable.
 - b. Based on found monumentation and relevant documents determine boundary lines and other evidence to locate the property boundary of the subject parcel.
2. Prepare and submit a Record of Survey for review and approval with the County Surveyor's Office.
 - a. Prepare a Record of Survey per the County Engineers Association of California, Guide to the Preparation of Records of Survey and Corner Records, 4th Revision.
 - b. Submit said Record of Survey per County's review requirements.
 - c. Once review is complete, a finalized Record of Survey will be prepared and submitted for recordation with the County Recorder's Office.
3. Monumentation Defining the Record of Survey
 - a. Place Monuments in accordance with Record of Survey.
 - b. 5/8" Rebar with Aluminum Cap, Mag Nail with Washer or Other Standard Surveyor Marker of professional choice will be placed at the corners of the subject parcel, or as witness to said corners, as deemed and determined by the Surveyor.

FEE AND SERVICES AGREEMENT

The fee for the Preliminary Property Boundary Investigation, Parcel Delineation, Monumentation & Recordation via the Record of Survey process for the subject parcel as described in the Scope of Services will be \$_____.

1. Payment in full will be required before any work will be scheduled. Payment must be made by check or cash.
2. This fee will include County Surveyor's Office, Record of Survey Review fees and County Recorder's Office Recordation fees for a Record of Survey.
3. All Title Company fees and cost for copies of documents for chain of title research performed by others, as required by the County or requested by the Client, will be the responsibility of the Client.
4. All other fees and services for this project or any other project associated with the subject parcel(s), will be negotiated in a separate agreement, or as listed below.
5. More than one on-site survey time may be scheduled to complete project requirements. Property Owner or Property Owner's Representative will be responsible for all scheduling of on-site access to Property and Buildings during any scheduled on-site visits.

STANDARD CONDITIONS

1. Additional services above and beyond the scope outlined above, including but not limited to any legal proceedings or the recording of any documents with City, County, State or Federal Agency or Department, will be addressed and fees negotiated in a separate agreement.
2. Evidence found and information gathered and used within the scope of this agreement will be provided at no additional charge to the Client in the execution of additional services provided by the Surveyor in association with the subject parcel.
3. If either party wishes to terminate this agreement, they must state so in writing to the opposite party.
 - a. Upon termination of this agreement by the Client, any reimbursement of fees paid will be based on one of the following two conditions:
 - i. If progress on the survey has resulted in the requirement under state law that a Record of Survey must be completed and recorded, as determined by the Surveyor, no reimbursement of fees paid will be made.
 - ii. If progress on the survey has not resulted in the requirement under state law that a Record of Survey must be completed, then reimbursement of fees paid will be the amount of the fee that is remaining after subtracting the cost of services performed, and fees and expenses incurred while performing the duties of this agreement from the date the agreement was signed and dated by the Client, to the date of termination. The cost of professional services shall be paid at a rate of \$150.00 per hour for office work and \$225.00 per hour for field work. The cost of vehicle mileage incurred in providing services for this agreement shall be calculated at the current IRS rate at the date of travel. The cost of all fees and other associated expenses will be at direct cost.

- iii. Any compensation that is due to the Surveyor shall be paid in full within fourteen (14) days of notice of termination. If compensation is not made within the time allotted, all compensation will still be due immediately plus 100% compensation and/or reimbursement for additional collection fees and interest charges, including but not limited to attorney fees, associated with this agreement.
 - b. Upon termination of this agreement by the Surveyor, the Client will be reimbursed the full amount of the fee minus any paid or outstanding expenses due at the time of termination by Surveyor. Reimbursement will be made via certified mail to the address listed above within fourteen [14] days of the notice of termination.
- 4. Surveyor shall be the owner of and entitled to possession of all maps, drawings and other materials prepared pursuant to this agreement. Release of same is at the sole discretion of the Surveyor.
- 5. This proposal is good for 30 calendar days from date posted at the top of the first page.

If you would like to proceed with the services described above, please indicate by signing and returning this Proposal to my office.

Accepted By _____ (Signature)

_____ Date

Accepted By _____ (Printed Name)

OWNER:

OWNER'S REPRESENTATIVE:

G. Fred Perry

Payment of \$ _____ received in accordance with the above Fee and Services Agreement.

Payment Date: _____

Ck. #: _____

Cash: